

# **Data Protection Officer Training.** Clear compliance.

# Thinking of appointing a Data Protection Officer?

Since the introduction of GDPR in May 2018, data protection and privacy issues have assumed a much greater significance for even the smallest of businesses.

Many organisations are still getting to grips with their responsibilities and obligations under the new data protection regime, including who to appoint as their Data Protection Officer.

A DPO occupies a key role in building data protection in to your organisational culture – he or she must be able to monitor the organisation's compliance with the data protection regime, and act as a point of contact for both internal and external data queries. The ICO strongly recommends (and in some cases makes it mandatory) for organisations to appoint a DPO, to ensure their organisation processes data safely and in accordance with the principles of GDPR.

At Endeavour Partnership we have developed a bespoke training and support package aimed at DPOs who are new to the role or who feel that they would benefit from ongoing external support.

## **What our training includes:**

- Advice on the new data protection principles under GDPR;
- Guidance about where and when to start auditing, checking and reporting data issues;
- Recommendations in regards to how to monitor compliance, both internally and externally when dealing with third parties;
- Drafting advice about policies and procedures, ensuring they are maintained and implemented;
- Help with deciding what data to keep and for how long;
- Helpful tips on how to respond promptly and correctly to a subject access request; and
- How to handle a data breach.

**Training is strongly recommended by the ICO to enable your DPO to implement his or her mandatory duties under GDPR.**

# Meet our expert.

Our DPO training is designed specifically for businesses and is expert led by our data protection specialist, giving you everything you need to become compliant.

Jessica Maine has worked extensively within the data protection field and will work side by side with you and your DPO to deliver our training. This one to one contact will help your DPO develop his or her knowledge of GDPR. Jessica will advise, and share helpful and practical tips on how to effectively manage and ensure your organisation's data compliance.

Jessica has worked with several clients in this area, from start-up businesses up to and including large international organisations.

**Price £500 + VAT for an approx. 2-hour session.**

**To book your DPO training, please contact Jessica directly.**

Jessica qualified into our employment law department after completing her 2-year training contract with the firm.



**Jessica Maine**  
Solicitor, Employment law and HR  
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“I found the training Jessica provided really useful and informative.

She made clear what we needed to do as an organisation to comply with the necessary regulations.

I can confidently say receiving this training has benefited both myself in the data protection role and the school”

**Jaden Bytheway.**

Finance Director at The Avenue Primary School.

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